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| **JOB TITLE: Senior Humanitarian Education Advisor** | |
| **TEAM/PROGRAMME:** Humanitarian/Education | **LOCATION:**  **UK** or any existing Save the Children International Regional or Country office **Worldwide** |
| **GRADE**: C/3 - Mid-Senior level | **CONTRACT TYPE:** Fixed 12 months contract |
| **Child Safeguarding:**  Level 3:  the post holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff. | |
| **SCOPE OF ROLE:**  **Reports to:** Global Head of Humanitarian Education  **Staff directly reporting to this post:** None but could include management of consultants/secondees and line management when deployed.  **Budget responsibility:**  None | |
| **Background:**  Save the Children is a leading international organization dedicated to improving the lives of children around the world. As part of our commitment to humanitarian education, we are seeking a highly skilled and motivated individual to fill the role of Senior Humanitarian Education Advisor. The successful candidate will play a pivotal role in providing technical leadership, driving fundraising efforts, contributing to program delivery, fostering innovation and research, and ensuring effective coordination both internally and externally.  **ROLE PURPOSE:**  The position will contribute to thought leadership and strategic partnerships around humanitarian education including strategy development, evidence generation and dissemination, quality program design and development and testing of technical tools and products that can be used in the field improving the operation systems, internal and external capacity building, research on humanitarian education and strengthen integration of holistic child centered programming.  As part of Save the children’s Centre Humanitarian Education Team (CHET), this position will enable Regional and country offices to deliver better programming impact for most vulnerable and hard to reach children including children on the move, refugee children many of which are found in crises and natural disaster affected countries or in fragile contexts. | |
| **Major Areas of Accountability:**  **Technical Leadership on Humanitarian Education (50%):**   * Provide thought leadership on humanitarian education issues, including in-depth knowledge of current trends, best practices, and emerging challenges. Consequently, provide strategic direction and technical expertise in humanitarian education, ensuring alignment with Save the Children's mission and values. * Contribute to the development and implementation of a strategic plan for humanitarian education within Save the Children, aligning with the organization's global strategy and objectives. * Lead the development and implementation of high-quality education technical guidance, standards and tools based on best practices and evidence for quality programming in fragile settings. * Stay abreast of global trends, best practices, and innovations in humanitarian education and integrate them into Save the Children's approach. * Provide technical expertise and mentorship to Save the Children staff working on humanitarian education programs around the world. * Build and maintain strong partnerships with external organizations, donors, and academic institutions to enhance Save the Children's position as a thought leader in humanitarian education. * Lead on key thematic workstreams in CHET’s priorities including Anticipatory Action and preparedness, Rapid integrated Response, Capacity strengthening, quality teaching and learning, education coordination systems, ALP and measuring holistic learning. * Support and ensure that Save the Children’s Humanitarian Plans (SCHPs) are fit for purpose, articulate children’s learning and wellbeing needs with a clear theory of change to ensure learning continuity and achieve quality learning for all children especially the most vulnerable and marginalised groups.   **Fundraising and Program Delivery (20%):**   * Work closely with fundraising teams to drive fundraising efforts by identifying funding opportunities, preparing compelling proposals, and engaging with donors to secure financial support for humanitarian education initiatives for key humanitarian donors including BPRM, ECHO, ECW * Develop and manage a portfolio of humanitarian education programs, ensuring alignment with Save the Children's global strategy and objectives. * Provide technical support to select country offices in implementing humanitarian education programs. Oversee the monitoring and evaluation of humanitarian education programs, ensuring that they are achieving their intended outcomes. * Collaborate with program teams to ensure effective and efficient delivery of education programs, adhering to established standards and guidelines. * Monitor and evaluate program impact, making recommendations for continuous improvement and ensuring accountability to donors and beneficiaries.   **Innovation, Research, Evidence, and Learning (20%):**   * Lead initiatives to foster innovation in humanitarian education, exploring new methodologies, technologies, and partnerships. * Conduct and oversee research activities, ensuring the generation of evidence-based insights to inform program design and advocacy efforts. Stay abreast of Save the Children’s REL agenda for continuous learning and programming improvement. * Share knowledge and best practices on humanitarian education with the wider humanitarian community. Facilitate a culture of continuous learning within the organization, capturing and disseminating best practices and lessons learned from education programs from SC’s programmes and partners.   **Internal and External Coordination (10%):**   * Collaborate with internal stakeholders, including technical advisors including country, regional, member and global teams, to ensure effective coordination and integration of humanitarian education initiatives. * Represent Save the Children in relevant forums, conferences, and working groups, advocating for the importance of humanitarian education, and fostering strategic partnerships. * Work closely with other humanitarian actors, UN agencies, and government counterparts to strengthen coordination and collaboration in the field of education in emergencies. * Build and maintain strong relationships with internal and external stakeholders, including Save the Children staff, partners, donors, and government agencies. | |
| **Values and Behaviours**  **Accountability:**   * holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values * holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.   **Ambition:**   * sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same * widely shares their personal vision for Save the Children, engages and motivates others * future orientated, thinks strategically and on a global scale.   **Collaboration:**   * builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters * values diversity, sees it as a source of competitive strength * approachable, good listener, easy to talk to.   **Creativity:**   * develops and encourages new and innovative solutions * willing to take disciplined risks.   **Integrity:**   * honest, encourages openness and transparency; demonstrates highest levels of integrity | |
| **QUALIFICATIONS AND EXPERIENCE**   * Master’s degree or equivalent in an education and substantial field/practical experience working in humanitarian education contexts. * Excellent knowledge of education in emergencies programming and links to long term programming, including standards, policies, frameworks and relevant networks and stakeholders globally (INEE, GEC, GPE, etc.) * At least 8 years of experience in humanitarian response/international development field and 5 years’ management-level experience in humanitarian education in fragile or complex contexts * Experience in strategy development and strong strategic thinking skills, developing and conducting trainings. * Good knowledge of cross sectoral linkages with education and willingness to engage with other sectors (child protection, MHPSS, livelihoods, public health etc.) * Strong donor engagement, proposal development, planning and budgeting skills with key donors (BPRM/ECHO/ECW), * Highly developed interpersonal and communication skills including influencing, negotiation, coaching and capacity building as well as ability to work with culturally diverse teams * Experience of successful strategy development and implementation.  At least 8 years’ experience working in Education preferably in emergencies or with children at risk. * Demonstrated knowledge of global standards such as INEE MS, EiE principles and humanitarian education priorities and practice in low-resource settings and conflict fragile contexts. * Strong focus and experience on quality teaching and learning including teacher professional development, foundational skills and measuring holistic learning outcomes. * Understanding of context and conflict issues in complex humanitarian emergencies and practical experience of the cluster approach at country and global level * Significant experience of organisational level thought leadership in a technical sector, specifically Education in humanitarian settings * Strong written and verbal communication skills and be a team play with strong collaborative skills. Effective in written and verbal communication in English. Competency in another UN language such as Arabic, French, or Spanish is desirable/asset. * The position requires ability and willingness to travel up to 20% of the time for country or regional level technical support including additional travel for meetings and coordination. * Highly developed cultural awareness and ability to work well in an international environment with people from diverse backgrounds and cultures. * Commitment to Save the Children values   Save the Children is an equal opportunity employer. We encourage candidates of all backgrounds to apply. To apply, please submit your resume and a cover letter outlining your suitability for the role. | |
| **Additional job responsibilities**  The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. | |
| **Equal Opportunities**  The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. | |
| **Child Safeguarding:**  We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. | |
| **Safeguarding our Staff:**  The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy. | |
| **Health and Safety**  The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. | |
| **Date of issue: Nov 2023 Author: Dianah Birungi Nelsen** | |